



Multi-Family For Sale Data Input

*** = Required Fields**

Listing Agent/Team/Office Information

***Property Sub Type:** 2 Family 3 Family 4 Family 5 Family+ Rooming House Other

*List Agent MLS ID: _____ CoList Agent MLS ID: _____
 *List Office MLS ID: _____ CoList Office MLS ID: _____
 List Team MLS ID: _____ CoList Team MLS ID: _____
 Photographer MLS ID: _____ Office/Studio Name: _____

Location Information

Street # _____ Street Dir Prefix _____ *Street Name _____ Street Type _____ Street Dir Suffix _____ Unit # _____
 *State: _____ *County: _____ *City: _____ *Zip Code: _____ Zip+4: _____
 *Neighborhood: _____ Subdivision: _____

Listing Contract Information

Property Info: Adult Community 55 Gated Community PUD Horse Property Seasonal Property On Leased Land

*Parcel ID: _____ *Home Warranty Offered YN: Yes No *List Type: Full Service Limited Service Entry Only
 *Listing Contract Date: _____ *Listing Contract Type: Exclusive Right to Sell Exclusive Agency to Sell
 *Expiration Date: _____ No
 *List Price (\$): _____

*Property Owner has a Reserved Prospect: Yes No

Items Excluded From Listing (Limit 150 Characters): _____

*Potential Short Sale: Yes No Undeclared Short Sale Comments: _____

School Information

*Elementary School: _____ Intermediate School: _____
 Middle School: _____ *High School: _____

Property Taxes

*Property Tax: _____ *Assessed Value: _____ *Mil Rate: _____
 *Tax Year: _____ Association District Tax (\$): _____

Structural

*Year Built: _____ *Year Built Source: Approximate Owner Public Records

New Constr. Type: No/Resale Completed/Never Occupied Model To Be Built Torn Down & Rebuilt Under Constr.

*SQFT Est. Heated Above Grade: _____ SQFT Est. Heated Below Grade: _____

SQFT Description:

Building Characteristics

*Style: (2 max)

Color: _____

- Units on different Floors 3sides - Units Are Side-by-Side 4sides - Units are Side-by-Side Other
 Units are Side-by-Side 3updown - Unit(s) per Floor 4updown - Unit(s) per Floor

*Construction Description: (3 max)

- Frame Stone Prefab Concrete Steel Other
 Brick Log Block Masonry Stucco

*Foundation Type: (2 max)

- Block Concrete Piling Stone None
 Brick Masonry Slab Wood

*Roof Information: (2 max)

- Asphalt Shingle Wood Shingle Shingle Flat Metal Other
 Fiberglass Shingle Shake Slate Gable Tile

*Exterior Siding: (3 max)

- Shingle Vinyl Siding Vertical Siding Logs Wood Cement Block Steel Siding
 Shake Aluminum Brick Redwood Asbestos Metal Stucco
 Clapboard Hardie Board Cedar Stone Block Poured Concrete Other

Exterior Features: (9 max)

- Awnings Cabana Fruit Trees Guest House Lighting Shed Tennis Court Wrap Around Deck
 Balcony Covered Deck Garden Area Gutters Paddock Sidewalk Terrace
 Barn Deck Gazebo Hot Tub Patio Stable Underground Sprinkler
 Breezeway French Doors Grill Kennel Porch Stone Wall Underground Utilities

*(If "Porch" Selected) Details: Enclosed Porch Heated Porch Screened Porch Wrap Around Porch

*Attic (Y/N): Yes No

*(If "Yes" Selected) Attic Access: Walk-up Access Via Hatch Pull-Down Stairs

*(If Applicable) Attic Details: (3 max)

- Finished Unfinished Storage Space Floored
 Partially Finished Crawl Space Heated

*Basement Type: Full Partial Crawl Space None

*(If "Full" "Partial" or "Crawl Space" Selected) Basement Details: (6 max)

- Full With Hatchway Shared Basement Heated Interior Access Apartment
 Full With Walk-Out Fully Furnished Cooled Garage Access Liveable Space
 Partial With Hatchway Partially Finished Concrete Floor Hatchway Access Storage
 Partial With Walk-Out Unfinished Dirt Floor Walk-out Sump Pump

*Garage: # of Garage Spaces: _____

*(If Garage Space is Greater Than "0") Garage Type: (3 max)

- Attached Garage Under House Garage Covered Garage Carport
 Detached Garage Barn Tandem

*Parking: Parking Spaces Total: _____

*(If Parking Space is Greater Than "0") Parking Space Detail: (3 max)

- Driveway Unpaved On Street Parking Assigned Parking RV/Boat Pad Other
 Paved Off Street Parking Parking Lot Unassigned Parking Security

*(If "Driveway" Selected) Type: (4 max)

- Private Circular Unpaved Cement Dirt Heated
 Shared Paved Asphalt Crushed Stone Gravel Other

Units

*Total Number of Units: _____ Fireplaces Total: _____

Laundry Room Info: (3 max)

All Units Have Hook-Ups Coin Op Laundry Hook-Up In Unit 1 Hook-Up In Unit 3 Washer/Dryer All Units None
 Basement Hook-Up(s) Common Laundry Area Hook-Up In Unit 2 Hook-Up In Unit 4 Washer/Dryer Some Units

Laundry Room Location (Limit 40 Characters): _____

Unit Details:

Unit 1: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit 2: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit 3: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit 4: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit 5: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit 6: Unit Average SQFT: _____

Unit Num Rooms: _____ Unit Num Bedrms: _____ Unit Full Baths: _____ Unit Half Bath: _____ Unit Monthly Rent: _____

Lease: Leased Monthly Lease Expires: _____ Unit Occupied By: Owner Tenant Vacant

Unit Appliances (12 Max): _____

Unit Appliances Selection:

Allowance - Electric Cooktop - Gas Cooktop - Cook Top - Electric Range - Convection Range - Gas Range - Oven/Range - Counter Grill - Wall Oven -
Convection Oven - Microwave - Range Hood - Refrigerator - Freezer - Subzero - Icemaker - Dishwasher - Disposal - Compactor - Instant Hot Water Tap
Washer - Electric Dryer - Gas Dryer - Dryer - Wine Chiller - None

Interior

Home Automation: (6 Max)

- Appliances Electric Outlet(s) Lighting Security System Wired For Audio
 Built In Audio Entertainment System Lock(s) Thermostat(s)

Handicap Features:

- Exterior Curb Cuts Handicap Multiple Entries/Exits Ramps Special Needs Transport

Lot & Location

- *Acres: _____ *Acres Source: Approximate Owner Public Records *Zoning: _____
In Flood Zone: Yes No Elevation Certificate YN: Yes No

Encumbrances Restrictions: (15 max)

- Renting Boats Truck(s) Conservation Restrictions Subject to Probate
 Alterations Trailer(s) Regulated Historic District Flood Plain Restrictions

*Lot Description: (6 max)

- On Cul-De-Sac Secluded Corner Lot Level Lot Sloping Lot
 Historic District City Views Golf Course Frontage Lightly Wooded Treed
 Some Wetland Water View Golf Course View Rolling N/A

*Direct Waterfront YN: Yes No

* (If "Yes" Selected) Waterfront Description/Location: (4 max)

- L.I. Sound Frontage Lake Pond Brook
 Ocean Frontage River Beach Harbor

* (If Applicable) Waterfront Features:

- Beach Rights Access Dock or Mooring Association Optional N/A
 View Walk To Water Water Community Association Required

*Swimming Pool YN: Yes No

* (If "Yes" Selected) Pool Type: In Ground Pool Above Ground Pool Lap Pool Indoor Pool

* (If Applicable) Pool Details: (7 max)

- Pool House Infinity Edge Power Lift Slide Safety Fence Auto Cleaner Fiberglass Tile Solar Cover
 Spa Heated Ramp Entrance Salt Water Alarm Concrete Gunite Vinyl

Nearby Amenities: (8 max)

- Basketball Court Health Club Paddle Tennis Public Pool Shopping/Mall
 Bocci Court Lake Park Public Rec Facilities Stables/Riding
 Commuter Bus Library Playground/Tot Lot Public Transportation Tennis Courts
 Golf Course Medical Facilities Private School(s) Putting Green Walk to Bus Lines

Utilities

*Heat Type: (4 max)

- Baseboard Hot Air Hydro Air Solar Wall Unit Other
 Gas on Gas Gravity Warm Air Radiant Space Heater Wood/Coal Stove None
 Heat Pump Hot Water Radiator Steam Zoned

*Heat Fuel Type: (4 max)

- Bottle Gas Electric Geothermal Natural Gas Propane Passive Solar Other
 Coal Gas In Street Kerosene Oil Solar Wood None

* (If Applicable) Fuel Tank Location: Above Ground In Basement In Garage In Ground

Estimated Annual Heat Cost (\$): _____

Utilities (continued)

***Hot Water Description Details: (4 max)**

- | | | | | |
|--|---|---|--|--------------------------------|
| <input type="checkbox"/> Domestic | <input type="checkbox"/> 30 Gallon Tank | <input type="checkbox"/> 50 Gallon Tank | <input type="checkbox"/> 80 Gallon Tank | <input type="checkbox"/> Other |
| <input type="checkbox"/> Tankless Water Heater | <input type="checkbox"/> 40 Gallon Tank | <input type="checkbox"/> 65 Gallon Tank | <input type="checkbox"/> 100 Gallon Tank | <input type="checkbox"/> None |

***(If Applicable) Hot Water Fuel Type: (2 Max)** Electric Natural Gas Oil Propane Solar Assisted Other

***Cooling System: (4 max)**

- | | | | | | |
|---------------------------------------|--------------------------------------|---------------------------------------|--|--------------------------------------|-------------------------------|
| <input type="checkbox"/> Attic Fan | <input type="checkbox"/> Central Air | <input type="checkbox"/> Heat Pump | <input type="checkbox"/> Wall Unit | <input type="checkbox"/> Window Unit | <input type="checkbox"/> None |
| <input type="checkbox"/> Ceiling Fans | <input type="checkbox"/> Ductless | <input type="checkbox"/> Split System | <input type="checkbox"/> Whole House Fan | <input type="checkbox"/> Zoned | |

Energy Features: (5 Max)

- | | | | | |
|--|---|---|--|---|
| <input type="checkbox"/> Built Green Certification | <input type="checkbox"/> Passive Solar | <input type="checkbox"/> Generator Ready | <input type="checkbox"/> Programmable Thermostat | <input type="checkbox"/> Thermopane Windows |
| <input type="checkbox"/> Energy Star Rated | <input type="checkbox"/> Extra Insulation | <input type="checkbox"/> Geothermal Heat | <input type="checkbox"/> Ridge Vents | |
| <input type="checkbox"/> Home Energy Rating | <input type="checkbox"/> Fireplace Insert | <input type="checkbox"/> Heat Recovery Unit | <input type="checkbox"/> Storm Doors | |
| <input type="checkbox"/> Active Solar | <input type="checkbox"/> Generator | <input type="checkbox"/> Humidistat | <input type="checkbox"/> Storm Windows | |

***(If "Solar" Option Selected) Details (Limit 250 Characters):** _____

Public Utilities:

Power Production Type: _____ Power Production Size: _____ Power Production Annual Status: _____

Power Production Install Year: _____ Power Production Key: _____ Power Prod. Electric Type: _____

Power Production Owner: _____

Radon Mitigation Air YNU: Yes No Unknown **Radon Mitigation Water YNU:** Yes No Unknown

***Water Source: (2 max)**

- | | | | |
|---|---|--|--------------------------------|
| <input type="checkbox"/> Public Water Connected | <input type="checkbox"/> Private Water System | <input type="checkbox"/> Shared Well | <input type="checkbox"/> Other |
| <input type="checkbox"/> Public Water In Street | <input type="checkbox"/> Private Well | <input type="checkbox"/> Well Required | <input type="checkbox"/> None |

***Sewage System: (3 max)**

- | | | | |
|---|--|--|--------------------------------|
| <input type="checkbox"/> Public Sewer Connected | <input type="checkbox"/> Septic | <input type="checkbox"/> Shared Septic | <input type="checkbox"/> Other |
| <input type="checkbox"/> Public Sewer In Street | <input type="checkbox"/> Septic Required | <input type="checkbox"/> Cesspool | <input type="checkbox"/> None |

***(If "Sewer" Option Selected):**

Annual Sewer Usage (\$): _____

Sewer Asmt Descript: _____

Association Info

***HOA YN:** Yes No ***(If "Yes") HOA Fee \$:** _____ ***HOA Fee Frequency:** Monthly Quarterly Annually Other

***Special Association Assessment YN:** Yes No

***(If "Yes") Details (Limit 40 Characters):** _____

***(If Applicable) Association Fee Includes: (9 Max)**

- | | | | | |
|--|--|---|--|---|
| <input type="checkbox"/> Club House | <input type="checkbox"/> Security Services | <input type="checkbox"/> Heat | <input type="checkbox"/> Sewer | <input type="checkbox"/> Road Maintenance |
| <input type="checkbox"/> Front Desk Receptionist | <input type="checkbox"/> Grounds Maintenance | <input type="checkbox"/> Air Conditioning | <input type="checkbox"/> Property Management | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Tennis | <input type="checkbox"/> Trash Pickup | <input type="checkbox"/> Hot Water | <input type="checkbox"/> Pest Control | <input type="checkbox"/> Flood Insurance |
| <input type="checkbox"/> Lake/Beach Access | <input type="checkbox"/> Snow Removal | <input type="checkbox"/> Water | <input type="checkbox"/> Pool Service | <input type="checkbox"/> Taxes |

Association Amenities: (8 Max)

- | | | | | |
|---|--|---|---|--|
| <input type="checkbox"/> Basketball Court | <input type="checkbox"/> Exercise Room/Health Club | <input type="checkbox"/> Health Club | <input type="checkbox"/> Playground/Tot Lot | <input type="checkbox"/> Security Services |
| <input type="checkbox"/> Bocci Court | <input type="checkbox"/> Gardening Area | <input type="checkbox"/> Medical Facilities | <input type="checkbox"/> Private Rec Facilities | <input type="checkbox"/> Shuttle Service |
| <input type="checkbox"/> Club House | <input type="checkbox"/> Golf Course | <input type="checkbox"/> Paddle Tennis | <input type="checkbox"/> Pool | <input type="checkbox"/> Tennis Courts |
| <input type="checkbox"/> Elevator | <input type="checkbox"/> Guest Parking | <input type="checkbox"/> Park | <input type="checkbox"/> Putting Green | |

Association Info (continued)

Property Management Type: Professional-Off Site Professional On-Site Unit Owners Association

*Property Mgt Company Name: _____ Management Co. Phone:(___) ___ - ____

Property Manager Name: _____ Property Manager Phone:(___) ___ - ____

Property Manager Email: _____

Financial

Gross Ann. Income (\$): _____ Gross Ann. Expense (\$): _____ Net Operating Income (\$): _____

Additional Info/ ShowingTime

Acceptable Financing (5 Max): Assumable FHA VA CHFA Owner Financing

*Web Distribution Authorizations (2 Max): IDX Sites Realtor.com None *Internet Address Display YN: Yes No

*Display AVMs with this listing YN: Yes No *Internet Consumer Comments Allowed YN: Yes No

Showing Information: Live Streaming Options Available YN: Yes No

*Showing Instructions (Limit 300 Characters):

ShowingTime Showing Instructions (Limit 300 Characters):

*Directions (Limit 255 Characters):

*LockBox Description (3 max):

SmartMLS Compatible Elec. Non Compatible Elec. ECAR-SentriLock Combo Call List Office None

(If Applicable) LockBox Location: _____

*Sign YN: Yes No *Occupied By: Owner Tenant Vacant *Possession/Occupancy: _____

*Owner Name: _____ Owner Phone:(___) ___ - ____

*An Agent is an Owner YN: Yes No *Bank Owned or Controlled (REO) YN: Yes No

Related MLS #: _____

Remarks

*Public Remarks (Limit 1500 Characters):

Public Remarks Addendum (Limit 2400 Characters):

Confidential Agent Only Remarks (Limit 500 Characters):

Agreement/Disclosure

VALID LISTING AGREEMENT STATEMENT

I, the undersigned Broker or Authorized Agent, represent to the SmartMLS Inc., its members and cooperating agents, that I have a valid and legally enforceable: (1) "Exclusive Right to Sell" listing agreement; or (2) "Exclusive Agency" listing agreement; or (3) "Exclusive Right to Lease" agreement, with the owners of the above entitled property. The information contained in the date information sheet is, to the best of my knowledge and belief, true and accurate.

Listing Broker or Authorized Agent Signature: _____ Date: _____

AUTHORIZATION TO USE THE MULTIPLE LISTING SERVICE AND DISCLAIMER

The Undersigned Owner(s) authorize and instruct(s) the Broker to submit the information contained herein to the SmartMLS Inc., for the purpose of offering the property for sale or lease through its participants during the period specified. This information has been furnished by the Seller and/or other sources and is not guaranteed by the Broker. Owner(s) agree that the information herein is true and correct to his/her/their knowledge. It is understood that there is no contractual relationship between the Owner(s) and the SmartMLS Inc. Receipt of a copy of this Property Data Form is Acknowledged by Owner(s).

Listing Broker or Authorized Agent Signature: _____ Date: _____

Seller's Signature: _____ Date: _____

Seller's Signature: _____ Date: _____